

OFFICE OF THE CHIEF ENGINEER  
LOCAL SELF GOVERNMENT DEPARTMENT  
3<sup>RD</sup> FLOOR, REVENUE COMPLEX  
PUBLIC OFFICE COMPOUND,  
THIRUVANANTHAPURAM -33

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**IMMEDIATE**  
**(Publish in Website)**

**No.E18/112/CE/LSGD/2012**

**Dated: 05 .01.2012**

From

The Chief Engineer

To

1. The Superintending Engineer ( South Circle/ North Circle/KSRRDA)
2. All Corporation Engineers
3. All Municipal Engineers
4. All Project Directors, PAU
5. All Executive Engineers, District Panchayaths

Sir,

Sub: - LSGD – Estt: Perspective Plan-2009-2013- Preparation of data bank in respect of State Government employees and Aided Educational Institutions - reg


Ref: - Govt. Letter No. 78438/Pen-A3/10/Fin dated 02-12-2011

I am forwarding herewith a copy of the Government letter under reference cited along with its enclosure (Proforma) and request to submit the details required therein in the prescribed format to this office by return.

Yours faithfully,

Encl: 1. Govt. letter under reference

2. Proforma

  
Chief Engineer  
6/7



GOVERNMENT OF KERALA

No. 78438/Pen-A3/10/Fin

Finance (Pension-A) Department  
Thiruvananthapuram  
Date: 02.12.2011

From  
The Secretary (Finance)

To

67 The Chief Engineer  
Local Self Government  
Engineering wing  
Trivandrum



Sir;

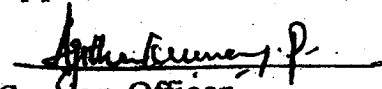
Sub: Perspective Plan-2009-2013- preparation of data bank in respect of State Government employees and Aided Educational Institutions-reg:

- Ref: 1. Circular No.17/2008/Fin. dated 05.05.2008  
2. G.O(P) No. 301/2009/Fin. dated 24.07.2009  
3. Circular No. 106/2009/Fin. dated 30.12.2009  
4. Lr.No. PMV/Pen.Plan/19 dated 13.10.2010 from the Accountant General (A&E), Kerala, Thiruvananthapuram

Your kind attention is invited to the reference cited. As per the Government Order 2<sup>nd</sup> cited, instructions have been issued to all Heads of Departments to forward the list of employees who are due to retire from service on 31<sup>st</sup> March of every financial year before 30<sup>th</sup> September of every year prior to the commencement of the financial year in which the employee actually retire from service. But most of the departments have not furnished the details till date. Therefore you are requested to furnish the details of employees who are due to retire on 2012 March and 2013 March to Accountant General and to the Government in Finance (Pen.A)Department, incorporating all details as in the proforma (attached). All Heads of Department are also directed to collect the details from all the sub offices and furnish the **consolidated details** to Finance ( Pension A) Department, without any delay.

Yours faithfully,  
K.RAJASREE  
Under Secretary  
For Secretary ( Finance)

Approved for issue

  
Section Officer

### Proforma for furnishing the details

Name of employee with designation	Date of Birth	Date of Retirement	Qualifying Service	Expected amount of			
				Pension	DCRG	CVP	Family Pension
Total							